

**Betsy Rhodes Elementary School  
School Organizational Team Minutes  
February 6, 2017  
4:00 p.m.**

The Betsy Rhodes Elementary School Organizational Team meeting was called to order at 4:06 p.m. on 2/6/17. The meeting was held in the training portable.

**Members present:**

Charlotte Bennett, Suzanne Corbett, Karmen Forbes, Michelle Garrett, Lori Hansen, Janette Tidwell, Rebecca Lucero

**Members absent:**

The minutes from the meeting dated 1/30/17 were presented and **approved**

**Agenda Items**

**Summary of Meeting:** The team discussed budget and SPP (School Performance Plan) for the 17-18 school year. Action was taken on the 2 discretionary positions that were available within the budget. Team also voted to approve the SPP for 17-18.

**1.0 Welcome & Roll Call**

1.1 REVIEW OF MEETING PLAN & PUBLIC COMMENT PROCEDURES

- Team went over SOT public comment guide, flyer provided to the public before meeting, along with reverse side of Functions of the SOT.

**2.0 New Items \*Finish items that weren't completed on 1/30/17.**

2.1 \*2017-2018 SCHOOL BUDGET INFORMATION. Discussion and **action** on 2017-2018 school budget (staffing, supplies, etc.)

- 2 DISCRE: Positions were discussed on classroom position or monies back to the budget
- The team made the action to place the positions into classrooms
  - CB, SC, DK, LH, JT- voted Green MG- voted Red
  - Action made- 2 DISCRE positions are to be used in the classroom

2.2 USING DATA TO INFORM SCHOOL PLANNING. Information and discussion from training module on data sources and analysis for school planning.

- Principal asked SOT to refer to their binder "Budget Training Section"
- Highlighted areas of explanation of data
  - Demographics Data
  - Perception Data
- Student Learning/Achievement Data
- Principal provided handouts with student data to help explain the School Performance Plan (SPP)- Goals/Actions Steps/Resources/Evidence/Timeline, Benchmarks, Position
- Principal also provided staff created posters in what they saw; Positive Trends/Areas of Growth/Root Causes/Action Steps

2.3 \*SCHOOL PERFORMANCE PLAN. **Creation** of the 2017-2018 School Performance Plan.

- Principal asked team to refer to SOT binder "SPP" , the team analyzed the data and budget and made the appropriate changes to the SPP for 17-18 school year
- The team approved update/creation of the SPP
  - CB, SC, KP, LH, JT, MG- Green

### 3.0 Information

3.1 Next Meeting: Rhodes E.S. Training Portable, February 13, 2017 at 9:15 am and 6:30pm for sharing the school's plan of operation to the community.

3.2 Next SOT Meeting: Rhodes E.S. Training Portable, March 20<sup>th</sup> 6:00 pm

### 4.0 Public Comment Period (two minutes maximum per speaker allotted)

- No attendees

The meeting was adjourned at 6:30 pm.