

**Betsy Rhodes Elementary School
School Organizational Team Minutes
January 30, 2017
4:00 p.m.**

The Betsy Rhodes Elementary School Organizational Team meeting was called to order at 4:10 p.m. on 1/30/17. The meeting was held in the training portable.

Members present:

Charlotte Bennett, Suzanne Corbett, Karmen Forbes, Michelle Garrett, Lori Hansen, Janette Tidwell, Rebecca Lucero

Members absent:

The minutes from the meeting dated 1/11/17 were presented and approved

Agenda Items

Summary of Meeting: Team had discussions/comparisons regarding budget and SPP planning no action/vote was made, no public comment was made

1.0 Welcome & Roll Call

- Team members introduce themselves
- All in attendance

1.1 REVIEW OF PROCEDURES & TEAM NORMS. Review of public comment procedures, team voting and discussion. Review of the scope of the Team's advisory authority.

- Team referred to SOT public comment form provided to public
- Team referred to SOT functions of the team
- Chair went over team norms
 - Take turns, Be Respectful
 - Active Listening
 - Function as a team
 - FERPA laws
 - Stay on Target
- Vice-Chair handed out "Stoplight" cards
- Principal referred to Principals of Organization when considering all of the stake holders when making decisions

2.0 New Items

2.1 BACKGROUND INFORMATION ON SCHOOL BUDGET. Information from training modules on school budget.

- Explanation of the school budget and how it ties into the School Performance Plan-SPP
- Principal refers to binder "Using Data to Inform School Planning"
- The team studied the section of multiple data sources which allows for the prediction of actions/processes/programs that best meet the learning needs of all students

2.2 USING DATA TO INFORM SCHOOL PLANNING. Information and discussion from training module on data sources and analysis for school planning.

- Principal asked SOT to refer to their binder “Budget Training Section”
- Highlighted areas of explanation of data
 - Demographics Data
 - Perception Data
 - Student Learning/Achievement Data
 - School Processes/Contextual Data

2.3 SCHOOL PROGRAM AND PREVIOUS BUDGET SUMMARY. Information on school programs and 2016-2017 budget.

- Team referred to SOT binder “Buckets” of School Fund that shows examples of the school funds
 - Strategic Budget
 - Special Education
 - SGF
- Principal provided print outs of the submitted 16-17 budget and also the purposed 17-18 budget
- Team compared the 17-18 budget print out to the 16-17

3.0 Information

3.1 Next Meeting: Rhodes E.S. Training Portable, 2/6/17 at 4:00pm completing budget and School Performance Plan

4.0 Public Comment Period (two minutes maximum per speaker allotted)

- No public comment 3 attendees

The meeting was adjourned at 7:15pm.