

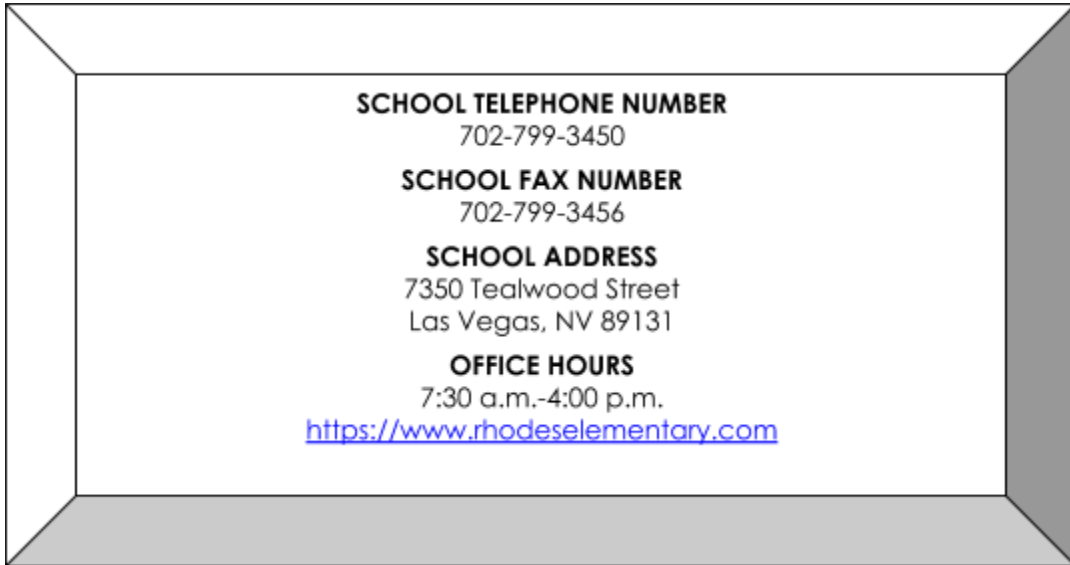
**Betsy A. Rhodes  
Elementary School  
2019-2020**



**STUDENT/PARENT  
HANDBOOK**

## TABLE OF CONTENTS

School Information.....	3
Mission Statement.....	4
Letter from the Principal.....	5
Betsy A. Rhodes.....	6
Student Safety Before/After School.....	7
Parking Lot, Bus Lane, MP Room.....	7
Kindergarten Playground, Dismissal.....	7
Safekey.....	8
After School Care Plan.....	8
Front Office.....	8
Enrollment/Withdrawals.....	8
Attendance.....	9
ParentLink/Infinite Campus.....	10
Health Office and Medication.....	10
School Information & Emergency Contacts .....	10
School Emergency Procedures.....	10
Classroom Interruptions.....	11
Homework.....	11
Grading Policy / Report Cards.....	11
Resources.....	12
Parent/Teacher Communication .....	12
Positive Behavior Interventions & Supports .....	12
Classroom Expectations and Progressive Consequences.....	13
Consequences for Not Meeting Expectations.....	13
Student Searches.....	13
Student Expectations in Common Areas .....	14
Limited Proficiency in English Language.....	15
School Celebrations/Birthdays.....	15
Lunch/Breakfast.....	15
Bicycles/Scooter Safety.....	15
Personal Possessions/Lost and Found.....	16
Phones.....	16
Dress Code.....	16
Parent/Guardian Concerns.....	18
School Supplies/Workbooks/Textbooks.....	18
Visitors and Volunteers.....	18
Parental Involvement.....	19
School to Home Communication.....	19
Signature Page.....	20



**STUDENT HOURS**

Grades K-5 ..... 9:10 a.m. - 3:21 p.m.  
Early Childhood A.M. .... 9:10 a.m. - 11:40 a.m.  
Early Childhood P.M. .... 12:50 p.m. - 3:21 p.m.

**SCHOOL MOTTO**

“Soaring to Success”

**SCHOOL COLORS**

Blue and Gold

**SCHOOL MASCOT**

Rocket

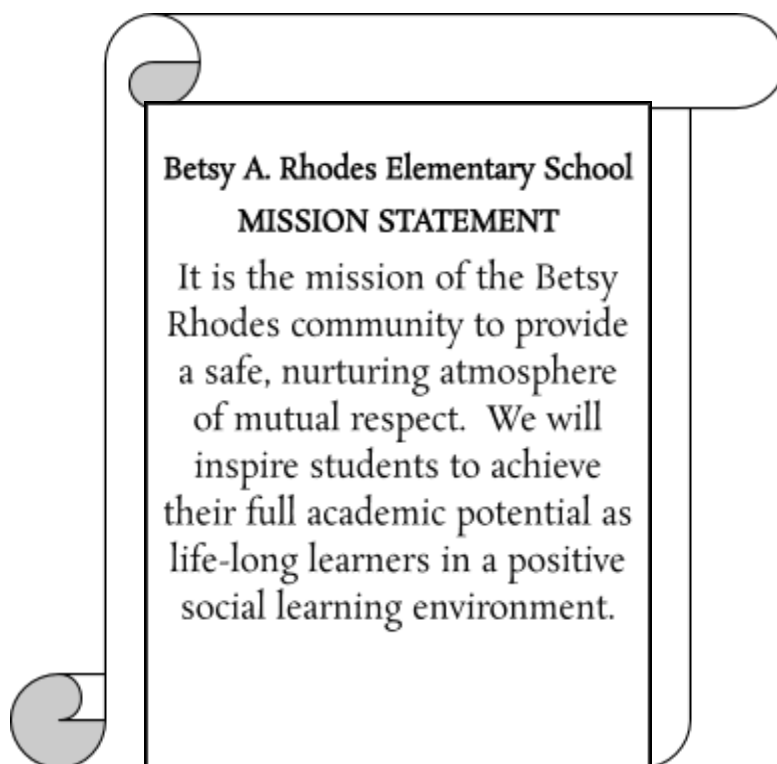
**SCHOOL ADMINISTRATION AND OFFICE STAFF**

Principal	Rebecca Lucero
Assistant Principal	Vanessa Altfas
Office Manager	Jen Alvarado
School Clerk	Molly Murphy



Welcome to Betsy Rhodes Elementary School, the home of the Rockets. The purpose of this Student/Parent Handbook is to provide a general overview of the policies and procedures of our school and the Clark County School District. Please keep it as a convenient reference to assist you in answering questions about school and district procedures.

Betsy Rhodes Elementary School is an extraordinary place. Our main goal is to make your child's school experience positive and exciting. As a staff, we believe it is essential to create a safe environment that allows every student to be productive and we want to provide the necessary tools for each child to grow both socially and academically. At Betsy Rhodes Elementary School, we believe that effective education is a combination of involvement between home and school. Please review the contents of this handbook together with your child and feel free to contact the school with any questions or concerns that you may have.



Dear Parents/Guardians and Students,

As the principal of Betsy Rhodes Elementary School, I am thrilled to welcome everyone back for the 2019-2020 school year! Being a part of this community and watching our students achieve their goals continues to be the best part of my job. I am happy to continue my commitment to support our students and staff as we soar to success!

The mission of our staff is to support the academic and social growth for our students and we look forward to helping every student work to "Rocket to Excellence!" Our staff spends countless hours working to provide instructional strategies and structures to help students grow. Our procedures and expectations are in place to maintain a safe and productive learning environment and are keys to the success we will achieve. We know that these steps, and the work to enhance our engagement strategies, will encourage your child to have fun in the learning process.

Throughout the year, we will communicate important information in many ways including ParentLink messages, fliers that will be sent home, Twitter (@RhodesRockets) and on our school website ([www.rhodeselementary.com](http://www.rhodeselementary.com)). If we work as a team, our students will benefit from the collaboration.

I am honored to serve as the principal of Rhodes Elementary School. It is truly a privilege to be a member of a community where we continue to work to show our care and support for student growth, focusing on positive relationships to help our kids be successful. Please feel free to contact me; I am eager to work together to find solutions to questions and to share information on all of the great things our students and staff do.

Your partner in education,

Mrs. Rebecca Lucero, Principal

## Mrs. Betsy A. Rhodes



*Photo taken at 20<sup>th</sup> Year Celebration, 2018*

If children were involved and a call was made for volunteers, Betsy Rhodes arrived first. A primary school teacher by profession, a wife and mother by choice and a leader by involvement, Betsy has made effective action in the community her life's work.

In 1977, Betsy Rhodes was the organizing chairman of Assistance League's Operation School Bell, helping Clark County School District children with needed school clothing; thus, increasing school attendance, academic performance, and self-esteem. Operation School Bell has received acclamation as one of the community's finest outreach projects.

For forty years, Betsy Rhodes has been a community leader devoted to education and philanthropic advances. Service League, Junior League of Las Vegas, Fantasy Park and Playground Development, Assistance League of Las Vegas, Operation School Bell, Dental Auxiliary, Council of Social Agencies, Junior Mesquite, Clark County Board of Domestic Violence, Junior Tennis Patrons, State Advisory Board on Children's Nutritional Education, Block Grants, Consumer Advocate on the Nevada State Board of Pharmacy, Cotillion, PTA, Boy Scouts and Christmas Benefits all symbolize Betsy's spirit as a volunteer for the community.

Betsy Rhodes exemplifies the motto of the school that bears her name. She is a shining example of how someone can "Soar to Success."

## **GENERAL SCHOOL INFORMATION**

### **Student Safety Before and After School**

Students are not permitted on the school campus/playground until 8:45 a. m. There is no adult supervision prior to that time. For the safety of all students, please adhere to this time and do not drop your child off at school or have them walk/ride to school too early.

Students will be walked out at 3:21 p.m. Students are to leave campus after the dismissal bell rings unless they stay for an after school authorized activity. If students are left at school and a parent/guardian is unable to be contacted, the After School Care Plan will be followed. Please enroll your child in Safekey for any unforeseen circumstances that may prohibit you from picking your child up on time. It may be necessary to have someone other than a middle school student pick up your child because of the time difference. Other possibilities may include a walking buddy, another family member, neighbor or family friend.

### **Parking Lot**

During arrival and dismissal times, our parking lot is open for drop-off and pick-up. Cars cannot be left parked and unattended unless they are in an actual parking spot. It is unsafe for cars to stay in the fire lane or to be left unattended behind parked cars. If an emergency vehicle needed to access the school, they would be unable to if cars are incorrectly parked. If parents choose to use the parking lot for drop-off or pick-up, please pull forward out of the entrance way and drive-through, pulling in to the right side to pause for students to get in or out. Again, cars cannot be left unattended, unless they are in a parking spot.

### **Bus Lane**

The bus lane and entrance to the bus lane are reserved for school busses only. Please do not use the lane or entrance portion to pull in and drop students off. Our student safety is very important to us, and we appreciate your support to ensure that all traffic laws are followed to keep our students safe. U-Turns within a school zone are illegal and a hefty fine may be assessed by CCSD Police or Metro.

### **Entering the MP room and School (Morning Entrance)**

The MP room can only be accessed by people going to breakfast in the morning. The front hallway of the school is not open for entrance to the MP room. Instead, we ask that people who are trying to enter go around to the main playground and then enter the MP room. All adults need to have checked in at the office and have a visitor/volunteer badge before accessing the inside of the building.

### **Kindergarten Playground**

Kindergarten students will line up on their playground each day and teachers will assist them in entering the building. Visitors and volunteers will proceed to the office to sign in when they have pre-arranged with the teacher to visit. The playground will be closed after classes have entered the building. If your child arrives after the playground is closed, please drop him/her off at the front office. At the end of the day, the kindergarten playground will close by 3:30 p.m. We appreciate your help in exiting the playground by 3:30 p.m. each day.

### **School Dismissal (Exit Locations and Information)**

First through fifth grade students exit the main playground on the north side of the school. Kindergarten students exit through the kindergarten playground only. If a parent arrives late to

pick a student up, he/she may meet their child in the office. *All students must be signed out of the front office if they have been brought to the office for late pick-up.*

### **Safekey**

Safekey is a before and after school recreational program for children. City of Las Vegas' Department of Parks & Recreation works in cooperation with CCSD. Safekey is offered at Betsy Rhodes Elementary School. The morning program operates from 7:00 a.m. - 8:45 a.m. and the after school program operates from 3:21 p.m. - 6:30 p.m. For your child's safety, it is strongly recommended that you complete Safekey paperwork in the event that you may be late to pick up your child, he/she can remain safely in Safekey until you arrive. If your child is not enrolled in Safekey, the After School Care Plan goes into effect.

During the after school program, attendance is recorded and activities may include arts/crafts, sports, indoor/outdoor games and homework times. Prior to attending the Safekey program, all participants must pre-register. Registration information can be obtained by calling 702-229-3399. Daily Rates are set by the Safekey program. Prices are subject to change. Payment for Safekey will not be accepted at the Safekey school site. If a child is turned away by Safekey due to non-payment, the After School Care Plan will be followed.

### **CCSD After School Care Plan (Late Pick-ups)**

Students must be picked up on time at the conclusion of the school day. It is required that parents sign an "After School Care Parent Agreement and Authorization" form for all students. If students are not picked up at the end of the day, school personnel will attempt to contact the parent/guardian and emergency contacts. If a parent or emergency contact is not reached, and the child hasn't been picked up, he/she will be taken to Safekey. Parents will be required to pay the school for the Safekey pass in the event their child is not picked up on time. The cost is \$20.00 per event plus the cost of registration. A required parent conference will be conducted with parents when students are not picked up and need to be taken to Safekey. It is recommended that you enroll your child in Safekey and purchase passes for the account in case an emergency or event keeps you from picking your child up on time. The CCSD Attendance Enforcement department will be contacted for students with a history of late pick-up and students may be taken to the Boys and Girls Club or Child Haven as an alternative.

### **Front Office**

The school office hours are from 7:30 a.m. until 4:00 p.m. The office telephone number is 702-799-3450. The office fax number is 702-799-3456. Our office staff is happy to answer questions or transfer you to the voicemail box for your child's teacher. We are unable to give out information or answer questions regarding students over the phone because of FERPA laws and maintaining confidentiality; it is impossible to determine who is calling into the school.

### **Enrollment and Withdrawals**

Students must be enrolled through the school office before they can attend classes. If they are enrolling from another Clark County School, a transfer form is required to enroll the child. Parents/Guardians of kindergarten children and students new to the district must present verification of the date of birth, one proof of address, and immunizations at the time of registration. The school also requires a phone number where parents can be reached in case of an emergency. When you are planning to withdraw a child, the office must have at least one day's notice in order to prepare records.



## **Attendance and Prearranged Absences**

**Absences:** The importance of regular attendance cannot be over emphasized. We expect a student to be in school every day that they are physically able. Additionally along with student performance, attendance is an indicator for the School Performance Framework. If your child is absent for more than two days, parents should notify the office. A student may make up work and will be given 3 days for each day absent to make up the missing assignments. A written excuse must accompany students within 3 days of their return to school after an absence. Please notify the school in advance of a vacation to receive a prearranged absence. All notes are to be turned in to the basket in the front office. You can also now notify the school of your child's absence by emailing the teacher. If the school is not notified of the reason of the absence, the absence is recorded as unapproved. Student attendance is part of the consideration in the states' new accountability system for schools. Elementary students who exceed twenty (20) unapproved absences during the school year MAY be retained in the current grade. School attendance is compulsory for all children between the ages of seven and seventeen in the state of Nevada. All absences, including excused absences affect grades and performance. It is the parents' /guardians' responsibility to see that regular attendance is maintained. Letters will be sent from the school to remind families of attendance procedures. A Required Parent Conference (RPC) may be scheduled by the administration when the following conditions exist due to excessive absenteeism:

- A student has been absent for 10 or more days
- A student has been identified as a habitual truant
- A student has been identified as a candidate for retention

Please see CCSD Regulation 5113 for more information. Parents/Guardians may be referred for educational neglect if they are noncompliant with the attendance regulation.

**Tardies:** Punctuality is an important life lesson for our students. Additionally, a tardy student is a serious disruption to the educational process. It interferes with time to learn and infringes on the educational rights of other students. A student is tardy if they are not physically present in the classroom at the start of the instructional day. It is important that students walk in with their teacher and class at 9:00 a.m. to ensure a good start to the day. Students arriving at school after the final tardy bell at 9:10 a.m. must report to the office for a tardy slip. All students who arrive after the 9:10 tardy bell must be signed in by a parent/guardian. Students are unable to walk themselves in if they arrive tardy. Three tardies are equal to one absence. A student shall be recorded as absent for half of the day if more than one (1) hour and fifty-five (55) minutes of the instructional day are missed. A student shall be recorded as absent for a full day if more than three (3) hours and forty-five (45) minutes of the instructional day are missed. The first ten minutes of the school day sets the tone for the day, please see that your child arrives on time. Frequent and habitual tardiness will be addressed in a Required Parent Conference with administration.

**Early Dismissal:** Under NO circumstances are students allowed to leave campus early without an authorized adult present to pick them up. The practice of signing your child out prior to 3:21 p.m. is highly discouraged. There will be no early sign out after 3:00 p.m. In order to ensure your child's safety it will be necessary for you to show a picture I.D. in the event you need to check him/her out of school early. Three early outs are equivalent to one absence.

### **Infinite Campus & ParentLink**

Infinite Campus is the web-based information program for CCSD. ParentLink and Infinite Campus deliver messages via telephone, e-mail, text, and printed letters to students, parents/guardians, and staff. The types of messages that are sent include absence notifications, reminders, and general information. In emergency situations, they can prioritize and rapidly send messages containing important information from the district to school staff and parents/guardians. You can access Infinite Campus through the Infinite Campus Parent Portal. You will need your Infinite Campus login ID and password to access the information. You can obtain your initial code in the office if needed. Teachers are expected to update their gradebook weekly and grades can be obtained in Infinite Campus through the Parent Portal.

### **Health Office**

We have a First Aid Safety Assistant (FASA) on staff during school hours. The health office is located next to the main office and is open from 9:00 a.m. – 3:15 p.m. Children with temperatures of 100 or higher or who are suffering from vomiting or diarrhea should stay home from school. If antibiotics have been prescribed for a contagious illness, children may return to school after they have taken the medication for 24 hours. If a child becomes ill during school hours, the child's teacher will send the child to the health office with a health slip. The nurse or FASA will call a parent/guardian of the child. Parents/Guardians are expected to make arrangements to have the child removed from school immediately. Parents/Guardians without transportation and working parents/guardians should make plans for such an occurrence early in the school year.

### **Student Information & Emergency Contacts**

It is extremely important for parents/guardians to provide current telephone numbers to the front office. When school personnel are unable to notify a parent or other designated person, emergency medical services may be requested through 911 to assess seriously ill or injured students. Every attempt will be made to notify the parent/guardian of an emergency involving a student.

### **Medication**

If a physician has prescribed medication for your child to be taken during the school day, a form must be obtained from the health office and completed by the parent/guardian. This record gives permission for authorized school personnel to administer medication to your child and is kept on file in the school health office. Parents/Guardians must bring the medication to school in the original prescription bottle along with the authorization form. Do not send the medication to school with your child. Non-prescription medication such as aspirin and Tylenol may not be dispensed by school personnel. Students should not bring over-the-counter medication to school to give to themselves.

### **School Emergency Procedures**

In case of any emergency, such as a situation in the neighborhood, rest assured that the Clark County School District has procedures in place to ensure your child's safety. Betsy Rhodes Elementary will follow these procedures and keep your child safe during any emergency until the district deems that it is safe for your child to be released to you. If such an emergency arises, please do not call the school or come to the school to get your child. This will only complicate an already tenuous situation. Every effort will be made to keep you informed and to ensure the safety of all children at Betsy Rhodes Elementary School. Please note that during

an emergency situation, students are unable to use cellphones in order to allow for necessary communication in the school and with the proper authorities. *It is imperative that you keep the school apprised of your current emergency and home contact numbers.*

### **Classroom Interruptions**

Personal messages for students will not be accepted over the telephone. Parents/Guardians must be present at the office to confirm identity. Messages will be delivered to students by the office staff. Whole school intercom announcements will not be made during instructional periods except in emergencies determined by the administration. Every effort will be made to minimize the amount of interruptions to the classrooms during the instructional day.

### **Homework**

The purpose of homework is to provide practice and reinforcement for skills taught in school. Consideration is given to a child's outside activities, so homework is usually not assigned on weekends or holidays and is not given as a punishment. Generally, time spent on homework should not exceed 10 minutes per grade. Reading time is an appropriate homework assignment and at Rhodes, students can earn incentives in our nightly reading program.

### **Grading Policy & Missing Work**

The Clark County School District requires teachers to record at least a total of one grade per subject per week. Teachers will develop and use a variety of formative and summative assessments to measure students' mastery of Nevada Academic Content Standards. All assignments must be completed and turned in to receive credit for the assignment. Summative assessments are eligible for retakes, check with your child's teacher for further information.

Students are accountable for missed work when they are absent. They have three (3) days per day of absence to complete the work. When a student is absent, however, the educational experiences lost during that absence might be irretrievable because the instruction and interaction in the instructional setting cannot be duplicated through makeup work.

### **Report Card & Progress Reports**

Grades can be obtained by parents through the Infinite Campus Parent Portal. In addition, parents can request a paper progress report if they cannot electronically access grades. All students will receive printed progress reports half-way through each semester and they will all receive report cards at the conclusion of the semesters.

With the adoption of Nevada Academic Content Standards (NVACS), the CCSD Elementary Report Card has been updated to reflect mastery learning. Students have all year to be taught and assessed as to where their proficiency level resides in relation to mastery of grade level standards. The NVACS are year-long standards; therefore, mastery is not expected until the end of year giving students multiple opportunities to demonstrate mastery.

### **Knowledge of Work – Overall summary grade for content area will be the following:**

90-100% mastery of grade level standard  
80-89% mastery of grade level standard  
70-79% mastery of grade level standard  
60-69% mastery of grade level standard  
Below 60% mastery of grade level standard  
W- Working on standards below grade level

**Proficiency Level of Common Core State Standards will be identified as follows:**

Meets Standard

Approaches Standard

\* All standards must be evaluated at least once during the school year.

**Special subjects and learner behaviors will be identified as follows:**

E = Exceptional progress; S = Satisfactory progress; N = Needs improvement



**Resources**

The Rhodes School Website has many educational sites posted for parents. Please go to [www.rhodeselementary.com](http://www.rhodeselementary.com) for some suggested resources.

**Parent/Teacher Communication**

Communication between the parent/guardian and teacher is critical. We encourage parents/guardians to communicate with their child's teacher at any time. Many Rhodes' teachers utilize Class Dojo or Remind 101 as a communication tool with families. Please note that teachers will not stop instruction to respond to messages. Be aware that a response may require 24 hours to receive, due to contract hours. If you have a concern that needs immediate attention, please contact the office directly. If a student is doing unsatisfactory work, the teachers are required to advise parents/guardians via telephone, email and/or written notices. Parent conferences are recommended when unsatisfactory progress is identified. Parents/Guardians can access their child's grades through Infinite Campus. Teachers update assignments and grades weekly on Infinite Campus.

**Positive Behavioral Interventions & Supports**

Students will be rewarded for demonstrating respect, responsibility and safe actions at school. Students will be taught and encouraged to "Be Respectful and Responsible" focusing on appropriate procedures and interactions. A variety of incentives are in place to acknowledge students' good behavior and punctuality.

**Respect** is treating people, things, and yourself kindly. Treating people with respect makes your world a nicer place to live in, whether it's at home, at school, or out in your community. It's easy - all you have to do is treat people the way you like to have them treat you. A few ideas are to avoid insulting people or making fun of them, listen to others when they speak, value other people's opinions, avoid mocking or teasing people, avoid talking about people behind their backs, be sensitive to other people's feelings, and avoid pressuring someone to do something he or she doesn't want to do.

**Responsibility** is taking time to think about choices and making good decisions about ways to act and things to do. To be responsible is when you agree to do something, and do it, answer for your own actions, avoid making excuses or blaming others for what you do, take care of your own matters, avoid relying on adults to remind you, always use your head, and think things through and use good judgment.

**School-Wide Recognition & Incentives**

Betsy Rhodes Elementary School recognizes the importance of highlighting student achievement. After the first semester and at the end of the school year, students in grades 1-5 are recognized for outstanding academic achievement, academic growth, attendance and

citizenship. Additional special recognitions are awarded to fifth grade students at the end of the year.

Rocket Incentive Night will be available for invited students at the end of the school year. Students who have demonstrated consistently appropriate behaviors and attendance will be invited to the evening celebration. Invited students will have maintained the following: All E's or S's for learner behaviors on their report cards, 96% or better attendance (no more than 6 absences, 3 tardies/early checkouts = 1 absence), and no behavior suspensions.

### **Classroom Expectations and Progressive Consequences**

Each classroom teacher has developed classroom expectations for the students' behavior in the classroom. The responsibilities have been discussed with students and are clearly posted in the classroom(s). Parents/Guardians will be notified of specific expectations. A hierarchy of consequences for students who do not meet expectations has also been established in each classroom. The classroom management plan could include: a reminder/verbal warning, time out, a phone call or letter to parent/guardians, a parent/guardian conference with teachers, and a referral to administration.

### **Consequences for Not Meeting Expectations**

All staff members have been asked to be accountable for observing all students in the common areas of our school and giving appropriate consequences for failure to meet the responsibilities expected of students. Therefore, any staff member may give a student a Discipline Referral for an infraction of an expectation. Referrals may be classified as minor or major. Referrals for minor behavior will be done after teachers have followed previous steps for addressing the behavior with students and parents. Discipline measures may result in an immediate removal from class, referral to the administration, Required Parent Conference (RPC), Suspension and/or Expulsion. Some examples are as follows:

#### **Minor**

Incomplete or missing assignments  
Disruptions in class  
Non-compliance or insubordination  
Lack of preparation  
Dress code

#### **Major**

Bullying, cyber-bullying, harassment, intimidation  
Assault  
Vandalism or arson  
Possession of a weapon or illegal substance  
Theft  
Abusive language

Items that pose a safety concern or disrupt the educational environment should not be at school. Examples include: GUM, CANDY, ELECTRONICS, TOYS, AND SPORTS EQUIPMENT. No knives, fireworks, matches, etc. are permitted. Students found in possession of weapons shall immediately be referred to the appropriate law enforcement agency and suspended from school until an investigation is made regarding the circumstance. (Please refer to CCSD Regulation 5141.1)

### **Student Searches**

The following information, directly from the school district, is required to be shared with students and parents: "Students are hereby informed that they will be subject to search when they enter campus after the beginning of the school day. This includes, but is not limited to, unauthorized returns. This notice does not exclude personnel, however, from searching a student at any time should there be reasonable suspicion of wrongdoing." Please refer to the CCSD publication Behaving Positively at School for further explanation of corrective disciplinary actions, bullying, cyber-bullying, harassment, intimidation, rules of conduct for school bus riders and student dress code.

## Student Expectations in Common Areas

Rhodes students have CHAMPS expectations for all common areas of the campus: hallways, restrooms, playgrounds and the lunchroom. Our school-wide expectations are detailed below:



### Rhodes Elementary Expectation Matrix

Be Respectful, Be Responsible, Be Safe, Be Kind... Be a Champ in all of Your Actions



	Bathrooms	Lunchroom	Recess/ Playground	Arrival/ Departure	Hallways	Assemblies
C	-Use a level 0 voice -Use a level 1 voice for help	-Use a level 2 voice -Talk with students who sit next to you at the tables -0 voice level at "Give me 5" -Polite, and school appropriate conversations	-Use a level 3 voice when playing -0 voice level when in line and entering the lunchroom	-Use a level 2-3 voice outside -Use a level 0 voice when entering or leaving the building -Use a level 0 voice in the morning ceremony	-Use a level 0 voice -Use a level 1 voice for help	-Use a level of voice dependent upon assembly type -Use a level 0 voice as you wait for the assembly to begin
H	-Use a level 1 voice to ask an adult for help	-Raise your hand to get an adult's attention, respectfully ask for assistance -Wait your turn -Respond to "Give Me 5" within 2 seconds	-Go to an adult on duty for help -Use the posted playground rules for help	-Ask an adult on duty for help	-Ask an adult for help -Raise hand if with class	-Raise hand for help
A	-Quickly use for intended purpose and go back to class -Maintain privacy and personal space of others -Use 1 pump of soap -Use 1 towel and throw away trash	-Bring lunch card or lunch each day -Focus on eating only your food -Get materials before sitting down -Focus on eating and politely talking with others -Keep trash until the end	-Follow P.E. Rules -Play kindly and talk appropriately -Use school approved games and actions -Keep own toys at home -Use equipment appropriately and clean up when recess is over -Follow phone use rules	-Play on playground appropriately -Morning ceremony, stop movement for Pledge of Allegiance, -Walk into the building, walk out of the building, wait to be dismissed	-Walk to your destination -If traveling without a class, walk to your approved destination and avoid playing in the hallways -Respect the walls and materials	-Enjoy the program and show Rocket Respect -Stay with your class -Respond appropriately to show appreciation -Listen and follow directions
M	-Walk -Keep hands and feet to self -Stay in own area at all times	-Enter calmly, walk to tables and face forward with feet on the floor -Stay seated until dismissed permission is granted by an adult -Stay in your own space, and keep hands, feet, and objects to yourself	-Walk on the blacktop -Play shadow tag only on the grass -Stay away from the fence and portables -Keep hands, feet, and objects to yourselves -Follow whistle and bell procedures for line-up	-Follow playground movement rules -When bells rings move to line appropriately -Face forward, hands to self, freeze for pledge -Walk on concrete -Walk bikes and scooters on campus	-Walk and keep hands, feet, and objects to yourself -Stay in a straight line with your class	-Stay seated with legs folded and with hands to yourself -Walk when entering and exiting
P	-Quickly use for intended purpose and go back to class -Avoid playing or "hanging out" -Help to keep the area clean by throwing away your trash	-Use manners and keep food in your area -Keep hands, feet, and objects to yourself -Follow clean-up and line-up procedures (check tables, floor, trash; line up calmly)	-Be respectful and responsible -Be kind; include others -Take turns and share -Play appropriately -Listen for whistles and bells -Have fun!	-Arrive and depart campus on time -Enter/exit, follow hallway procedures -Listen respectfully at morning ceremony	-Look forward to show respect in lines and in morning ceremony -Walk to intended destination	-Clap and join in appropriately -Listen and follow directions -Keep eyes on the speaker

The following is one example of the posters displayed throughout the school displaying behavior expectations.

Be a CHAMP  
in the Halls

C	H	A	M	P
Conversation	Help	Activity	Movement	Participation
How we sound.	How we get help. Ask an adult for help.	What we are doing. Walking to the destination.	How we move. Walking feet, hands to self.	How we participate. Looking forward.
0				

### **Limited Proficiency in English Language**

All teachers at Betsy Rhodes Elementary School use effective teaching practices to assist second language students with building background for learning and comprehending new material. Translators and interpreters are available upon request for parent/teacher conferences, IEP meetings, registration, etc.

### **School Celebrations and Birthdays**

CCSD allows for three (3) celebrations per school year (Halloween/Nevada Day, Winter Holiday, and Valentine's Day). Details will be announced during the school year. Please check with your child's teacher before purchasing treats for school celebrations. Some students may have food allergies or other health concerns. Birthday celebrations are not allowed during instructional time. Parents/Guardians may recognize their child's birthday by sending in a nut-free, store-bought item (adhering to Nutritional Guidelines) to be shared with the class during non-instructional time (lunch). Small items, such as cookies or cupcakes are allowed, but pizzas and full meals are not permitted. Items can be dropped off in the school office. The office staff will make sure that the birthday treats are store-bought, nut-free, and delivered to the students. Food items for other celebrations also need to be store-bought and packaged. Please remember to check with your child's teacher regularly for possible allergies.

### **Lunch and Breakfast**

The following are provided through the school lunch program:

Breakfast      Lunch      Milk      (Prices are set by Food Services)

A breakfast and lunch menu will be sent home with students each month. Students are encouraged to buy breakfasts and/or lunches in advance for a week or a month and will be credited with the number purchased. This system eliminates the problems of lost, forgotten, or stolen lunch money. Purchases for breakfast and/or lunch should be made daily prior to the start of the school day, and may also be made online at [www.myschoolbucks.com](http://www.myschoolbucks.com). Credits can be used for breakfast or lunch. Any student who needs to charge a lunch will be allowed one (1) charge only. If your child has a special medical need regarding diet (allergies, etc.), please inform the Food Service Staff in writing. Informing the Food Service Staff in writing must occur each school year. Food Service applications for free or reduced meals are available through the front office, cafeteria or online at [www.myschoolapps.com](http://www.myschoolapps.com). Application information is confidentiality maintained. The lunchroom telephone number is 702-799-3450, ext. 4012. Student populations who exceed 40% Free and Reduced Lunches (FRL) may receive additional funding to support instruction, through Title I services.

### **Delivering items to school during school hours:**

It is our goal to keep interruptions of the instructional program to a minimum. If you need to deliver lunch or lunch money, please sign in at the office, and you will be directed to the multi-purpose room to pay. If you need to deliver homework, please drop it off in the office, and our staff will ensure that it gets to your child's teacher.

### **Bicycles and Scooter Safety**

All bikes and scooters must be walked in all areas of the school campus by all students, older siblings, and family members. The areas include all sidewalks on and immediately surrounding the school property. Parents/Guardians are encouraged to provide locks for children who ride their bicycles or scooters to school. Each bike should have its own lock. Locking two or more

bikes together with one lock is not allowed. The school is not responsible for any loss or damage to bikes or scooters. Please discuss bike and scooter safety with your child before allowing him/her to ride to and from school. We strongly encourage every student to wear a helmet if they plan to ride to school. Heelies, roller skates, roller blades, and skateboards are not allowed. The gate on the fence of the bike parking area will be locked promptly at 9:00 a.m. and will remain locked until 3:21 p.m.

### **Personal Possessions/Lost and Found**

Students should not bring items (e.g., toys, game cards, sport balls) to school which are not a part of the educational program or pre-arranged by the classroom teacher. Please label in ink student's coats, lunch boxes, and personal possessions. This is the only way we are able to quickly return lost items. The school will have a "Lost and Found" located in the Multi-Purpose Room. The office will have a "Lost and Found" box for small items such as wallets, watches, glasses, keys, phones, etc. Please have your child check both places when an item is lost.



### **Phones**

The office phone is available to students for emergency use only. Cellular phone use is outlined as follows:

1. Phones must be turned off and remain off during the instructional day and passing periods in compliance with CCSD Policy 5136. Phones left on vibrate/silent modes are subject to seizure.
2. Cell phones may only be used as phones, by individual students only. They can only be used prior to the first bell, after the final bell, or during scheduled nutrition breaks or lunch periods.
3. Cell phones should be stored in a non-visible location (backpacks, purses, pockets) and must remain off.
4. Phones confiscated in violation of these guidelines will only be returned to a parent/guardian during non-instructional hours.
5. Cell phones must remain off during a school evacuation, lockdown, or drill. During these situations tell your child NOT to try to contact you by cell phone until given the okay by school staff, thus allowing emergency communication channels to remain open. The ParentLink communication system has the capability of contacting parents/guardians in an emergency.

Additionally, parents are asked to silence their cellular phones while in the school. This ensures both compliance with the above guidelines and serves to set a positive example for students.

### **Dress Code**

The Clark County School District reserves the right to insist that the dress and grooming of students are within the limits of generally accepted community standards and students shall be required to show proper attention to personal cleanliness. Fashions and fads which become a health or safety hazard will not be allowed. Students' dress, personal appearance and conduct are required to be of such character as to not disrupt or detract from the educational environment of the school or create a safety hazard. Any style which tends to diminish instructional effectiveness or discipline control by teachers is not acceptable. The school administration shall have the right to designate which types of dress or appearance disrupt or detract from the educational program and may be a potential safety hazard. The principal shall retain the authority to grant exceptions for spirit days, special event dress days, and school-wide free dress days.



Some of the most frequent dress code violations we see are shorts that are too short (they must be fingertip length), muscle shirts for boys, and tank tops that do not have large enough straps. All shirts must have straps that are three inches wide, NOT three fingers wide. In addition, costume items (ex. headbands that have cat or Mickey ears) cannot be worn to school unless they are worn for periodic spirit or costume dress days.

### **CCSD Dress Code Regulation Information**

Students' dress, personal appearance, and conduct are required to be of such character as to not disrupt or detract from the educational environment of the school. Any style that tends to diminish instructional effectiveness or discipline control by teachers is not acceptable. Students are to be dressed in such a manner that their appearance in the school contributes to the learning environment.

#### **The CCSD dress code includes the following provisions:**

- Require the wearing of shoes with soles. House slippers and shoes with wheels are not permitted.
- All clothing must be sufficient to conceal any and all undergarments. No skin will show between bottom of shirt/blouse and top of pants or skirts at any time. All sleeveless shirts must have straps at least three inches wide. Prohibited tops include, but are not limited to, crop tops, tank tops, strapless, low-cut clothing, clothing with slits, or tops and outfits that provide minimum coverage.
- Require that all shorts, skorts, skirts, and jumpers/dresses must be at fingertip length.
- All jeans, pants, and trousers must be secured at waist level. Sagging is strictly prohibited. Jeans, pants, and trousers are not to have rips or tears that expose undergarments and/or are located mid-thigh or higher.
- Headgear (hats, hoods, caps, bandanas, hair grooming aids, etc.) is not permitted on campus except for designated school approved uniforms, special events, authorized athletic practices, documented medical conditions, bona fide religious reasons, or CCSD/school sanctioned activities.
- Slogans or advertising on clothing, jewelry, buttons, and/or accessories which by their profane, controversial, discriminatory, and/or obscene nature disrupt the educational setting are prohibited.
- Any clothing, jewelry, buttons, and/or accessories that promote illegal or violent conduct, or affiliation with groups that promote illegal or violent conduct such as, but not limited to, the unlawful use of weapons, drugs, alcohol, tobacco, or drug paraphernalia, or clothing that contains threats are prohibited.
- Spiked or studded clothing, jewelry, and/or accessories are prohibited.
- Outerwear such as coats, mittens, and scarves must be removed upon entering the classrooms/buildings. Administrators, teachers, and staff may use their discretion as appropriate based on the temperature in the facility.

Students who arrive at school with an item that does not fit the dress code guidelines will be sent to the nurse's office. Parent contact will be attempted and then a change of dress may be provided, if available, or parents/guardians will be asked to bring a change of clothes or items for their children. Every effort will be made to minimize the amount of time a student is removed from class. Repeated dress code violations could result in a Required Parent Conference.

## **Parent/Guardian Concerns**

If you should have a concern with your child's teacher or about something that has occurred in the classroom, your first course of action should be to set up an appointment with your child's teacher to voice your feelings. After you have spoken with the teacher and worked to resolve the situation, you may complete a concern form in the school office or call the school office at 702-799-3450 if you need additional assistance to resolve the matter. The document for *Effective Parent-School Communication-Chain of Command* and *Guidelines for Effective Parent-School Communication* can be obtained in the front office.

## **Library**

We ask that the parents support library rules and stress appropriate behavior by their children in the library.



The rules are:

- ★ Return books on the date they are due.
- ★ Report lost or damaged books immediately.
- ★ No food or drink allowed.
- ★ Keep books in a safe place at home, away from younger children and pets.

Students and their parents or guardians shall be responsible for all instructional materials and equipment loaned to or used by the student, and shall reimburse the district for any damage or loss to such items.

## **School Supplies/Workbooks/Textbooks**

The Clark County School District provides necessary supplies for students in order to meet their educational needs. Parents/Guardians are welcome to donate supplies and/or items for special events. If you have any questions, please feel free to contact your child's teacher. Your child's teacher may send home a list of suggested supplies. Workbooks and textbooks are supplied by the school district. Textbooks and other materials which are lost or damaged must be replaced by the student/family.

## **Visitors**

Parents/Guardians are welcome to make appointments to visit classrooms during the day. The visits must be pre-arranged with teachers and are limited to 30 minutes. All visitors must report to the office, sign in, and obtain a visitor's badge. In order to ensure the safety of our students, all visitors will be required to wear the visitor's badge while on campus. Visitors should assist in maintaining the focus on instruction and avoid questions and conversations with teachers during the instructional day. Contact can be made out of instructional time. Parents are always able to request conferences with teachers.

## **Lunch Visitors**

Our lunchroom is open for visitors, after they have signed in at the front office. We have a family table in the lunchroom for a parent/guardian to have lunch with their child. Other children/friends cannot join them at the table, unless their own parent/guardian is present. All visitors must be on a child's contact list (ex. family and emergency contacts).

## **Volunteers**

We are so thankful for our families and community members and appreciate the time you can give to help with volunteering. You need not devote a large amount of time in order to be a volunteer. There are even ways that you can help without leaving home. Your child's teacher

will be happy to let you know specific ways in which you can be of assistance. These may include photocopying for the teacher, helping with district-approved celebrations or special events, and accompanying field trips.

As many of you have heard, new laws/policies were enacted related to school volunteers. Student safety is our number one priority.

Essential components for volunteers include:

- All volunteers are required to sign and adhere to a school volunteer contract.
- All volunteer hours and arrangements are to be scheduled prior to the day(s) volunteers arrive, so that teachers can be prepared with items volunteers will assist with.
- Unannounced visitors and volunteers are not permitted.
- Badged volunteers have been through the CCSD background check and will wear their badge while on campus at all times.
- Identification will be checked for all volunteers each day. Sticker badges will be provided and must be worn at all times.
- Volunteers cannot be alone with students and are not tasked with providing instruction.
- Volunteers should know how to use necessary equipment and follow times for availability of the staff workroom.
- Volunteers must maintain student confidentiality.
- Volunteers will help to ensure that the learning time and environment are maintained.
- Volunteers will support school school-wide expectations; student issues will be handled by staff members only.
- Volunteers must follow school-wide guidelines for dress code and cell phone usage.
- Non-school aged children are not allowed to be with parents as they are volunteering. This helps to maintain a safe environment, conducive to learning.



### **Parent Involvement Opportunities**

Betsy Rhodes Elementary believes in shared input and decision-making. Administration hosts numerous informal meetings throughout the year. These open forums provide parents/guardians the opportunity to bring concerns/issues to the attention of the administration. This could include safe passage to and from school, playground issues, parking, maintenance concerns, etc.

The CCSD Reorganization consists of the component for maintaining a School Organizational Team (SOT). Staff members and parents are voted in to be members of the six-person team for Rhodes ES. More information on voting for the 3 parent members of the team will be shared in preparation for the election in September. The new team will be in place beginning on October 1<sup>st</sup>, 2019.

We encourage parents and guardians to become members of the Rhodes Rockets PTA. Both the PTA and the school will initiate family involvement events throughout the year.

### **School/Home Communication**

Betsy Rhodes Elementary School utilizes Infinite Campus and ParentLink messages to relay important information. The school also sends home written communication (i.e., letters, newsletters, flyers, etc.). Please ensure that your email address and phone numbers are current with the front office and check your child's backpack on a regular basis. Important items should be in the Rocket Take Home Folder.

# STUDENT/PARENT HANDBOOK SIGNATURE PAGE

## RHODES ES 2019-2020

Please complete and return this page to your child's teacher. Thank you!

I have read the Betsy Rhodes Elementary School Student/Parent Handbook provided to me on the school website: [www.rhodeselementary.com](http://www.rhodeselementary.com). I have shared the information with my child.

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Student Name (Please print)

Teacher/Room

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Student Signature

Date

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Parent/Guardian Signature

Date

